

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

I.A.S. - Surrender of Earned Leave for encashment during the Financial Year 2013-2014 – Permission – Accorded.

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**GENERAL ADMINISTRATION (SPECIAL.A) DEPARTMENT**

G.O.Rt.No. 4731

Dated: 31-10-2013,  
**Read the following:-**

1. Circular Memo. No.4338-A/95/FR-I/13,  
Finance (FR.I) Department, Dated: 18-02-2013.
2. Application received from Smt. Shailaja Ramaiyer, I.A.S.  
(AP:1997) dt.23.10.2013.

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**ORDER:**

In terms of orders issued in the reference 1<sup>st</sup> read above, Smt Shailaja Ramaiyer, I.A.S. (AP:1997), Managing Director, A.P. Handicrafts Development Corporation Ltd., Hyderabad, is permitted to surrender (15) days Earned Leave for encashment as on 23.10.2013 during the financial year 2013-2014.

2. The Pay and Accounts Officer shall issue pay slip to the officer concerned after verifying the record.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

N.SIVA SANKAR,  
SECRETARY TO GOVERNMENT (POLL).

To  
Smt. Shailaja Ramaiyer, I.A.S. (AP:1997)  
Managing Director,  
A.P.Handicrafts Development Corporation Ltd.,  
Hyderabad  
The Pay and Accounts Officer, Hyderabad.  
Copy to  
The Accountant General (A&E), A.P., Hyderabad.  
SF/SC.

//FORWARDED::BY ORDER//

SECTION OFFICER (SC)